



## **MISSISSIPPI STATE DEPARTMENT OF HEALTH**

To: Radioactive Material Licensees

From: B. J. Smith, Director, Radiological Health

Subject: Emergency Contact Information

On August 29, 2005, one of the most catastrophic events ever witnessed impacted the State of Mississippi. Hurricane Katrina made landfall and destroyed the Gulf Coast and did major damage to the rest of the State. In the days following the storm, when there was no communications, it was realized that the Division of Radiological Health needed more contact information from our licensees. There are several items that need to be addressed and they are listed below. This information will be used for all events including, but not limited to, hurricanes, fires, and terrorism. **Please provide the Division of Radiological Health with your Emergency Contact Information if you are in the possession of or applying for a Radioactive Material License.**

- 1) Submit names, job titles, phone numbers, cell phone numbers, and e-mail addresses of personnel that can be contacted for information about your facility and security of radioactive material. This contact information should also include corporate contacts, if applicable. **This information will be for emergency use only.**
- 2) Develop a procedure to contact the Division of Radiological Health **prior** to an event, if applicable, and **after** an event, informing us about the security of radioactive material. The procedure must include methods of updating information, such as changes in personnel, phone numbers, and e-mail addresses. Describe methods or steps that will be taken to secure radioactive material prior to a known event, such as a hurricane. Examples could be, but not limited to, locking the shutters in the shielded position of fixed gauges or removing portable devices (Troxler gauges) to a secure location. Describe methods or steps that will be taken to secure radioactive material after an event.
- 3) The Division of Radiological Health emergency phone numbers are listed on the Radiological Emergency Assistance poster provided to all licensees. The primary contact is B. J. Smith, Director. If you need a new poster please contact us or download a poster from our website at ([www.healthymms.com](http://www.healthymms.com)). Follow the **Regulations/Licensure** link and click on **Radiological Health / Applications & Guidelines / Emergency Contact Information.**

4) E-mail addresses are as follows:

B. J. Smith     "bjsmith@msdh.state.ms.us"

Jayson Moak     "jayson.moak@msdh.state.ms.us"

Should you have any questions or comments about the contents of this request, please call me at (601) 987-6893.